



Traineeship

CHC32015

# Certificate III in Community Services



**LOWER FEES**  
**LOCAL SKILLS**



# Traineeship

## What is a traineeship?

Traineeships are a government initiative providing employees the opportunity to combine working with the completion of a nationally recognised qualification. Traineeships provide an employer a way of achieving a high-level workforce, promoting staff retention and offer a point of difference when recruiting new staff. Financial incentives may be available to employers to support the completion of the traineeship.

Traineeships can take between one and two years to complete and offer a wide range of qualifications over a variety of industries. New workers and existing workers may be eligible, and you may even complete a traineeship whilst still at school.

## Qualification overview

This nationally recognised qualification is perfect for entry level community services workers who support individuals through the provision of person-centred services. Work may include day-to-day support of individuals in community settings or support the implementation of specific community-based programs. At this level, work takes place under the direction of others and supervision may be direct or indirect. Work may take place in a range of community services organisations.

## Training Outcomes

The CHC32015 Certificate III in Community Services is designed to equip employees with the skills and knowledge required to contribute to a variety of community service tasks. Skills and outcomes include:

- Provide individualised support
- Work with a diverse range of people
- Respond to client needs
- Form caring and supportive relationships with people accessing services



### Employer Benefits

- Government financial incentives (eligibility criteria applies)
- Improves staff retention
- Increases workforce productivity
- Recruitment advantage
- Upskills employees



### Employee Benefits

- Get paid to study, earn while you learn!
- Undertake a nationally recognised qualification
- Improves career pathways
- Gain valuable skills & knowledge
- Enhances job satisfaction & security

## Recommended Course Structure

To successfully complete this qualification, 12 units of competency is required. These 12 units comprise of five (5) core units and seven (7) elective units.

Core units	
CHCCCS016	Respond to client needs
CHCCOM005	Communicate and work in health or community services
CHCDIV001	Work with diverse people
HLTWHS002	Follow safe work practices for direct client care
HLTWHS006	Manage personal stressors in the work environment

Elective units	
BSBTEC201	Use business software applications
CHCCOM001	Provide first point of contact
CHCCCS019	Recognise and respond to crisis situations
CHCPRP001	Develop and maintain networks and collaborative partnerships
CHCCDE003	Work within a community development framework
CHCADV001	Facilitate the interests and rights of clients
CHCCCS015	Provide individualised support

\*Customised elective unit options may be offered depending on the needs of the employer and the job role.

## Jobs & Skills WA

Jobs and Skills WA is the way the State Government, through the Department of Training & Workforce Development, prioritises its investment in training to focus and subsidise training courses that equip people to take up jobs that are, or will be, in high demand.

## Training Delivery and Assessment

Individualised delivery and assessment strategies will be developed based on the actual needs and requirements of both employees and employers to ensure effectiveness and time efficiency. Training will be flexible and combine on and off the job training through regular visits from an industry experienced trainer.

We offer assessment only options including RPL work based evidence collection (portfolio and workplace documents) and observation assessments to assist employees in providing the relevant evidence based on skill and knowledge competencies developed in the actual workplace.

## Eligibility Requirements\*

- Anyone of working age
- Australian citizen or hold an eligible visa
- Part-time or full-time employees

(\*Please speak to our consultant for full eligibility requirements)

## Fees:

The student tuition fees are indicative only and are subject to change given individual circumstances at enrolment. Additional fees may apply such as student service and resource fees.

Fees based on standard unit selection.

New worker non-concession: **\$899.10**

New worker concession: **\$266.40**

Non-concession 15-24 years: **\$400**

Existing worker traineeship not available

School Based Traineeships (SBATs) are fee free

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*If ineligible for government funding fee for service arrangements available.*

## Next Steps



To get started or to find out more, please contact:

**Name:**

**Mobile:**

**Email:**

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